

## Stonehaven Court Building – Team Meeting

27<sup>th</sup> July 2015

Present: David Fleming (DF), John Robson (JR), Isabel Munn (IM)

1. DF confirmed that Deborah Mayes from the Heritage Place will be coming to Stonehaven on 17<sup>th</sup> August for her initial visit. JR will join DF on the day.
2. JR reported that Gary Black has completed the survey and his report will be available next week.
3. DF will be seeing Charles Sands on Wednesday 29<sup>th</sup> July to start the financial modelling
4. DF sent contact details to EH for CAB and NESCU and EH is to report back at next meeting DF thinks that these two tenants will require most of the space as they need interview rooms, public areas and office space but there might be a few rooms for other use. Their space requirements is to be confirmed.
5. There was discussion on how other areas can be evaluated for what they can be used for. DF will phone an events company to see what the current market is like (Function suite, meeting rooms, wedding venue, office space). DF would also speak to Michelle Ward. JR thought that Gary Black would also be able to give advice on what the rooms would be suitable for.
6. Gary Black had mentioned the heating pipes in his survey as they are old iron pipes and there is only one company in the NE Scotland who still deal with these. DF will contact the National Trust to see if he can get any further information on these heating systems.
7. DF thought that one of the main tenants should take over the reception area.
8. DF will phone Susan O'Connor to see what the jails could be used for.
9. DF and JR to arrange a meeting with the Dunnottar parents for an evening in the first week the schools are back (19<sup>th</sup> or 20<sup>th</sup> August) to let them know the work that STP have been doing. Aberdeenshire Council are also to be invited to the meeting.
10. Date of next meeting Monday 3<sup>rd</sup> August 9.30am.